## ST. CLAIR COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

## Minutes of the January 9, 2024 Meeting

**In Attendance:**

**Board Members:**
Sheriff Richard Watson, Chairman
Mr. Kevin Elbe, Vice-Chairman
Mr. Ken Easterley
Mr. Randy Bolle
Mayor Chad Easton

**Absent:**
Chief Kendall Perry
Mayor G.W. Scott, Sr.

**Staff:**
Herbert Simmons, ETSB Executive Director
David Schneidewind, ETSB Attorney
Bryan Whitaker, Assistant EMA Director
Randy Randolph, ETSB Operations Manager
Teresa Klucker, 9-1-1 ETSB Secretary

**Others In Attendance:**

Sheriff Watson called the meeting of the ETSB Board to order at 9:00 a.m. on January 9, 2024 in the ETSB Administrative Office, 101 South 1st Street Belleville, IL 62220.

The meeting began with the Pledge of Allegiance.

Roll Call:
Richard Watson- present
Kevin Elbe- present
Ken Easterley- present
Randy Bolle- present
Kendall Perry- absent
Chad Easton- present
G.W. Scott, Sr.- absent

**Public Comments:**

**Approval of Minutes:** Sheriff Watson asked for approval of the minutes for the December 12, 2023 meeting. A motion was made by Chad Easton and seconded by Randy Bolle to approve the minutes. The motion passed unanimously.

**Attorney Report:** Attorney Dave Schneidewind informed the ETSB Board that he is working through current FOIA requests. No action needs to be taken by the ETSB Board at this time.

**Director's Report:**
**Items For Information:**
**Monthly/Annual Call Statistics:** Director Herb Simmons referred to the call statistics for the ETSB Board to review.

**Statewide 9-1-1 Advisory Board:** Director Simmons informed the ETSB Board that staff attended the December Statewide 9-1-1 Advisory Board Meeting. Illinois State Police representatives indicated they received a large amount of comments to their proposed administrative rules and therefore were not prepared to discuss them as planned. They indicated they would schedule a meeting in the new year to discuss the comments they received, which ETSB staff will attend.

**Items For Action:**
**Terminix Contract Renewal:** Director Simmons asked for the ETSB Board's approval to renew the contractual agreement with Terminix for the annual protection of the ETSB building in the amount of $627.00.
Sheriff Watson asked for a motion to approve the Terminix contract in the amount of $627.00. A motion was made Kevin Elbe and seconded by Chad Easton. The motion passed unanimously.
Roll Call Vote:
Richard Watson- yes
Kevin Elbe- yes
Ken Easterley- yes
Randy Bolle- yes
Kendall Perry- absent
Chad Easton- yes
G.W. Scott, Sr.- absent

**Omnigo Contract Renewal:** Director Simmons asked for the ETSB Board's approval to renew the contractual agreement with Omnigo Software for the Computer Aided Dispatch software, for all St. Clair County PSAPs and agencies, for 5 years at the total cost of $316,118.62 to be paid in annual installments.
Sheriff Watson asked for a motion to approve the Omnigo Software contract for 5 years at the total cost of $316,118.62 to be paid in annual installments. A motion was made by Chad Easton and seconded by Randy Bolle. The motion passed unanimously.
Roll Call Vote:
Richard Watson- yes
Kevin Elbe- yes
Ken Easterley- yes
Randy Bolle- yes
Kendall Perry- absent
Chad Easton- yes
G.W. Scott, Sr.- absent

**Financial Summaries:** Sheriff Watson asked for a motion to approve the financial reports. A motion was made by Chad Easton and seconded by Kevin Elbe to approve the December 2023 Audit Trail and Surcharge Report and the November 2023 Fund Summary. The motion passed unanimously.

**Old Business:**

**New Business:** Sheriff Watson noted that G.W. Scott has been excused for medical purposes. Mayor Scott hopes to return for the February meeting.

**Executive Session:**

**Adjournment:** Sheriff Watson asked for a motion to adjourn. At 9:03 a.m., a motion to adjourn was made by Randy Bolle and seconded by Chad Easton. The motion passed unanimously.

Respectfully Submitted,
Teresa Klucker

**NEXT MEETING: TUESDAY, FEBRUARY 13, 2024**